



ECONOMAT
DES ARMEES

Appendix 2 to the Consultation Regulations: visions for registration and submission of tenders via the PLACE platform

In April 2015, the Armed Forces Supply Agency gradually migrated its electronic tendering platform, moving away from the Dématis platform (www.e-marchespublics.com) and joining PLACE (the government procurement platform, www.marches-publics.gouv.fr).

Registration provisions

The platform's homepage can be accessed via any web browser and does not require any specialised equipment. In the bottom right-hand corner of the home page, enter a SIREN number, SIRET number or national ID number. The company is then given access to a form in which it must enter its contact details, as well as its future username and password. The candidate will then also be able to create and manage accounts for other members of its organisation.

Candidates can review the registration procedures in the "User Guide - Business Users", which can be found in the "Help" section of the platform.

Tender submission provisions

Applications and tenders must be submitted electronically via the government procurement platform (PLACE): <https://www.marches-publics.gouv.fr>.

An electronic signature is not required for this procedure.

In case of questions regarding the download of the file or the submission of tenders, please visit the following website:

<https://www.marches-publics.gouv.fr/?page=entreprise.EntreprisePremiereVisite>

The PLACE support telephone number is as follows: 00 33 1 76 64 74 07.

Only the data collected on the platform is deemed valid and may be used to submit documents. Errors arising from the use of data from outside the platform may result in rejection of the tender. The contracting authority accepts no liability for any retrieval of files containing errors.

When submitting documents, the candidate receives in return a confirmation of receipt signed by the platform, confirming receipt of the documents and setting out the key details of the consultation. This e-mail acknowledgement of receipt serves as legally binding proof of submission for the tenderer.

Candidates may submit a backup copy on a physical electronic medium (CD-ROM, USB stick, etc.) or on paper. This copy of the application and tender documents is intended to serve as a substitute, in case of any discrepancy, for the application and tender documents sent electronically to the contracting authority.

This backup copy is submitted to the contracting authority within the time limit set for the submission of applications and tenders. It is opened in the following cases:

- when, in applications and tenders submitted electronically, malware (or a "virus") is detected by the contracting authority;

- when a tender or application has been submitted electronically but has not reached the contracting authority within the deadline (e.g. transmission errors), whilst the backup copy has reached the contracting authority within the deadline;
- in the event of a failure of the IT system supporting the digitisation process.

If a backup copy is sent, it must be placed in a sealed envelope bearing the following legible wording:

“*COPIE DE SAUVEGARDE*” (back-up copy) with the precise details of the procedure and the tenderer’s name.

Applications submitted electronically but received after the deadline are deleted from the contracting authority’s records, unread. The candidate is informed of this.